

# Idaho State Department of Education

## Curricular Materials & On-Line Resources Adoption Process

### 2014 Timeline

<b>February 2014</b>	<p>The Call for Submission Letter and additional form templates will be posted on the following website: <a href="http://www.sde.idaho.gov/site/curricular_materials/">http://www.sde.idaho.gov/site/curricular_materials/</a> . This letter announces content/subject areas to be reviewed and instructions for submitting materials for 2013 adoption in Idaho.</p> <ul style="list-style-type: none"> <li>• Main subject/content areas for 2014: Professional Technical Education (PTE) (9-12)</li> <li>• Interim Subject/Content: ELA/Literacy (6-12)</li> <li>• Annual Subject/Content: <ul style="list-style-type: none"> <li>• Limited English Proficiency (LEP) (K-12) PTE &amp; ELA Only</li> <li>• Computer Applications (K-12)</li> </ul> </li> </ul> <p>All required documents: Call for Submission Letter, Submission/Bid Form, Brief Form, Text Source, Form B, Form M are located at <a href="http://www.sde.idaho.gov/site/curricular_materials/">http://www.sde.idaho.gov/site/curricular_materials/</a></p>
<b>April 11, 2014</b>	<b>Deadline:</b> Submission/Bid Form - Electronic copy (must retain Excel format) to <a href="mailto:eflasnick@sde.idaho.gov">eflasnick@sde.idaho.gov</a> .
<b>April 11, 2014</b>	<b>Deadline:</b> Brief Form(s) (must retain Word format), Forms M/B - Electronic copy to <a href="mailto:eflasnick@sde.idaho.gov">eflasnick@sde.idaho.gov</a> .
<b>April 21, 2014</b>	<p><b>Deadline:</b> Submission/Bid Form (hard copy) <b>and</b> review fees mailed to:  Marilyn Allen, Administrative Assistant  Idaho State Department of Education  PO Box 83720  650 West State Street, 2nd Floor  Boise, ID 83720-0027</p>
<b>April 21, 2014</b> <b>May 8, 2014</b>	<p><b>Deadline:</b> Correlations Text Source Analysis (ELA &amp; LEP ONLY), and Research Documents—one (1) electronic copy- <a href="mailto:eflasnick@sde.idaho.gov">eflasnick@sde.idaho.gov</a> (<b>April 21</b>) and one (1) hard copy (<b>May 8</b>) and Ship to: Marilyn Allen (address noted above). Please label box accordingly.</p>
<b>April 25, 2014</b>	Publishers will receive addresses of Review Committee member for shipment of samples.
<b>May 8, 2014</b>	<b>Deadline:</b> Two (2) complete set of samples, full access to all online programs and resources, and correlations for remote reviewers. One sample for each reviewer.
<b> TBD</b>	Curriculum Materials Selection Committee training.
<b>May 22, 2014</b>	Any digital presentations should be sent to <a href="mailto:mallen@sde.idaho.gov">mallen@sde.idaho.gov</a> .
<b>June 12, 2014</b>	<p><b>Deadline:</b> One (1) complete set of samples and full access to all online programs and resources for Consensus Review and later, the State Curriculum Library sent to:  ATTN: Mowbray Brown  2013 Idaho Curricular Materials Adoption  Red Lion Hotel Boise Downtowner  1800 Fairview Avenue  Boise, Idaho 83702</p>
<b>June 16-20, 2014</b>	Curricular Materials Selection Committee meets in Boise, Idaho for consensus reviews. The subject area specialists from around the state will join the Committee and together will review and evaluate all materials submitted for adoption. Committee recommendations will then be sent to the Idaho State Board of Education for formal adoption.
<b>August 13-14, 2014</b>	The Idaho State Board of Education receives the Selection Committee recommendations for formal adoption of materials for Idaho schools.
<b>August 28, 2014</b>	Contracts will be mailed to publishing companies with a copy of the Bid Form highlighting any changes made by the Committee.
<b>September 11, 2014</b>	<p><b>Deadline:</b> Signed contracts from publishing companies are to be sent to the Idaho State Department of Education. signed contracts are not returned by the deadline date. Any materials will be pulled from the Curriculum Library, deleted from the Adoption Guide, and removed from the adoption process. These materials will be deemed null and void and the submission fee will not be refunded.</p>
<b>October 22, 2014</b>	<p><b>Deadline:</b> Student/Teacher's Editions ONLY (main components) for all print materials placed under contract (submission of a small sampling of ancillaries is optional) should be shipped to the seven (7) Idaho Regional Centers. Regional Center Addresses available on following website:  <a href="http://www.sde.idaho.gov/site/curricular_materials/">http://www.sde.idaho.gov/site/curricular_materials/</a>.</p>
<b>October 24, 2014</b>	Curricular Materials Digital Caravan – Digital presentation (Publisher created- showcasing newly approved materials). File(s) will be posted on the SDE website.
<b>December 2, 2014</b>	<p>The Adoption Guide listing newly adopted content will be posted to the SDE web page.  <a href="http://www.sde.idaho.gov/site/curricular_materials/adoption_guide.htm">http://www.sde.idaho.gov/site/curricular_materials/adoption_guide.htm</a></p>